

# Noble Institute/The Rebelution DVD Conference Hosting Agreement

This MEMORANDUM OF UNDERSTANDING has been established to outline the commitment, expectations, and relationship between The Rebelution, an Oregon Nonprofit branch of Noble Institute located at 6920 S.E. Hogan Rd. Gresham, OR.

## COMMITMENT – NOBLE INTITUTE AND THE REBELUTION

Noble Institute/Rebelution will provide the following items upon receipt of the signed Hosting Agreement and Fee:

1. **License** to present the Rebelution DVD Conference.
2. **DVD Conference Hosting Kit** – we will send out a kit including the following items:
  - a. **Conference DVD** of the full length Rebelution “live” conference.
  - b. **Host Manual** includes packets for Local Coordinator, Publicity Coordinator, Registration, Prayer, Refreshments, Bookstore, Hospitality, Touch, and Facility Captains.
  - c. **Special Materials:** You will be provided materials for hosting the conference. Information available: a press release, newspaper/community calendar ad, bulletin ad, flyer/registration form download, and a list of products.
3. **Study Guides and Product** – Twelve (12) days prior to the event:
  - a. **Study Guides** – Based on estimate of attendees, we will send out study guides for EACH attendee. These are included in the per person fee of \$10.
  - b. **Consignment Products** – Depending on estimated size of conference, the Rebelution will send out, at our expense, products to be sold at the event. These will include books, study guides, CDs, and DVDs. The Host church will receive **10%** of all consignment product sales at event. Host church will pay for return shipping of unsold items.
4. **DVD Conference Listing** – We will list your conference on [www.therebelution.com](http://www.therebelution.com) including information about your conference and a link to your website.

## COMMITMENT – HOSTING CHURCH

Hosting Church will agree to the following:

1. **DVD Conference Hosting Agreement** – Complete this agreement. You may either mail it or scan and email it to our Rebelution DVD Conference Coordinator.

Noble Institute  
c/o Rebelution DVD Conference  
P.O. Box 2491  
Gresham, OR 97030-0660

Or email it to: [info@therebelution.com](mailto:info@therebelution.com)

2. Make every effort to have attendees view the **entire** conference in order to get the complete message.
3. **Follow instructions** given in this two page document.
4. **Order study guides** (one per attendee) and **consignment products** at least TWELVE DAYS prior to conference.
5. **Provide** opportunity for attendees to purchase Noble Institute/Rebelution products at conference.
6. **Notify** the Rebelution if DVD Conference is held on more than one occasion. A license fee of \$160 and \$10 per attendee fee will apply for each subsequent showing of the conference.
7. **Post Conference:**
  - a. **Consignment Products** must be returned within ONE week following the conference. They must be in "new" condition with shipping paid by Host church.
  - b. **Check** for balance due will be sent within ONE week following conference. Host church will be responsible for filling out the Final Payment form and returning it with check. Please send ONE check for full amount due.
  - c. **Provide** list of all individuals viewing DVD material owned by The Rebelution; including names, mailing addresses, phone number, and email addresses.

### PRICING FOR DVD CONFERENCE

1. The cost of hosting a DVD Conference has two components: Hosting Fee and Attendee Fee.
2. An investment of \$225 provides permission to present the Rebelution DVD Conference and provides all the material in the Hosting Kit (described above). If the DVD is already owned, the Hosting Fee is reduced to \$160.
3. The Attendee fee is \$10 per person with a minimum charge of \$500. This can be achieved by charging 50 attendees \$10 ea, 34@\$15, 25@\$20, etc. The Attendee fee includes the Study Guide.
4. You have permission to charge an admissions fee and/or take a free will offering. Any surplus amount taken in can be used by the host church to offset costs and invest in future ministry. We suggest a minimum admission fee of \$10 per person to help cover costs. This also helps present the value of the conference and accountability to attend.
5. Final amount due will be paid within ONE week following conference.

Noble Institute/Rebelution is not liable for any views expressed by the host of this DVD Conference. Questions? Email: [info@therebelution.com](mailto:info@therebelution.com)

Church Name: \_\_\_\_\_ Conference Date(s): \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Ship to Attention: \_\_\_\_\_

Ship to Address: \_\_\_\_\_

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Host Contact Name

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Host Contact Signature